**Project Monitoring and Evaluation Cell**

**भाकृअनुप–राष्ट्रीय पशुरोग जानपदिक एवं सूचना विज्ञान संस्थान**

**ICAR–National Institute of Veterinary Epidemiology and Disease Informatics**

**पोस्ट बॉक्स-6450,** **भाकृअनुप परिसर, रामगोंडनहल्ली, येलहंका, बेंगलुरू – 560 064**

**Post Box-6450, Ramagondanahalli, Yelahanka, Bengaluru – 560 064**

**(ISO 9001: 2015 Certified)**

**Proforma to be submitted to PME Cell for forwarding Research Project Proposal for seeking external funding (within India)**

**Proforma-VI-R**

**Date:……………**

**To**

**The Director,**

ICAR-NIVEDI,

Bengaluru-64.

**Subject:** Submission of Research Project Proposal for seeking external funding -Reg

**Sir,**

I/we are/am enclosing herewith Research Project Proposal entitled “………………………………………………………………………………………………………………………………………………………………………………………………

………………………………………………………………………………………………” for seeking external funding (within India) with a request that permission may kindly be granted for submission. I hereby certify that the information given for each of the items listed below is correct.

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1. Name of the PI:
2. Name of the CoPIs:
3. Lead Centre:
4. Collaborating Centres:

(Govt or Private organization to be mentioned with details)

1. Title of the Proposed Project:
2. Total Project outlay (in Lakhs):
3. Total budget for ICAR-NIVEDI (in Lakhs):
4. Duration of the project (in Months):
5. Objectives of the Proposed Project:
6. State whether the proposed objective and technical program/activities to be undertaken at ICAR-NIVEDI is/are within the mandate of the Institute. Yes/ No. if no provide reason for that….
7. Objectives and Technical program of the project for ICAR\_NIVEDI
8. In case of more than one institute is involved, provide the technical program for all other collaborators
9. Brief description of the benefits to be accrued from the project, both in terms of productivity and scientific knowledge:
10. External funding agency:
11. Name and address:
12. Status: Central Government/Government Undertaking/State Government/Private

organization/ NGO/other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Notification of the Call for Proposal by the funding agency has been attached: Yes/No
2. Provide detailed Year wise Budget with institutional charges for ICAR-NIVEDI
3. Consent/declaration form obtained from the collaborators (if applicable) (Please attach with signature as per funding agency format) attached -Yes/No
4. Whether Intellectual Property Rights issues are involved in the proposed research project. Yes/No

 If yes, are they in conformity with ICAR’s IPMTT/C Guidelines; Yes/No

 If no, the variation be indicated and explained with justification for approval of the competent authority.

1. Does the project involve?
	1. Referring to or sourcing of strategic/sensitive material/information. Yes/No
	2. Transfer of biological material(s) to the collaborator/sponsor. Yes/No
	3. Use of genetically modified organisms. Yes/No
	4. Use of environmentally or otherwise hazardous material(s). Yes/No
	5. Use of radioactivity materials. Yes/No
	6. Field surveys/trials/proving/collection/testing (give location). Yes/No
	7. Ethical issues in conduct of the project. Yes/No

**Declaration by PI/CoPI**

If answer to any of the points from S.No 19 (a) to (g) is ‘yes’,

I undertake to abide by relevant and extant ICAR/national regulations and guidelines on the subject.

*In overall, the responsibility in this regard lies with the PI/CoPI and PME Cell will not be responsible.*

Signature with name and designation of PI/Co PI with date

1. Complete research project proposal which is to be submitted to the funding agency has been attached herewith. Yes/No
2. **Signature of PI and Co PIs with name and designation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.No** | **Name** | **PI/CoPI** | **Designation** | **Signature** |
|  |  |  |  |  |
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|  |  |  |  |  |
|  |  |  |  |  |

Recommended and forwarded by the respective Group In-charge

(Signature of the Group In-Charge)

Recommended and forwarded by the PME Cell In-charge

(Signature of the PME Cell In-Charge)

The proposal is approved/ not approved by the Head of the Institute/Director

 (Signature of the Director of the Institute)

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Annexure-VI**

**Project Monitoring and Evaluation Cell**

**भाकृअनुप–राष्ट्रीय पशुरोग जानपदिक एवं सूचना विज्ञान संस्थान**

 **ICAR–National Institute of Veterinary Epidemiology and Disease Informatics**

**CHECKLIST**

The following documents/reference are required for forwarding/processing of the submitted Research Project Proposal for seeking external funding (within India) in ICAR-NIVEDI.\*

|  |  |  |
| --- | --- | --- |
|  **S. No** | **Documents/Reference** | * **Tick**
 |
|  | Duly completed and signed application for Research Project Proposal for seeking external funding by the PI/CoPI |  |
|  | The complete research project proposal which is to be submitted to the funding agency with the signature of the PI and /or Co-PI in a specified format of the funding agency. |  |
|  | Signature -of the Declaration by PI/CoPI and Consent/declaration form obtained from the collaborators (if applicable)-Attached |  |

 *\* The incomplete application without the required checklist will not be processed further at PME Cell of ICAR-NIVEDI.*

 **Signature of PI/Co-PI of the Project**

**OFFICE USE (PME Cell) Only**

Date of Receipt of application as per register in PME Cell…………………….

Provided PMEC Ref. No. .................................................................................................

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No.** | **Documents/Reference submitted by PI/CoPI** | **Tick Verified by PME Cell**  | **Remarks/****Comments****Signature of the Verified officer in PME** |
|  |  |  |  |
|  |  |  |
|  |  |  |
|  | Any Others - |  |
|  | Any Others - |  |  |

Date of submission/put of file to the CA /Director Cell:------------------------

Signature of In-charge

Date of receipt of file from the CA /Director Cell :……………………..

Date of clearance from PME Cell:……………… PME Cell Ref. No.………………………

Communication date: Soft copy through Email/Hard copy:……………..

 Signature of PME Cell In-charge